**APLS Leadership Information**

**October 10, 2024**

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\* The bylaws included in this document are an ‘in progress’ version of our bylaws revision. The approved bylaws appear on our website at <https://ap-ls.wildapricot.org/resources/Documents/APLSBylaws.pdf>

**Synergos AMC Contacts**

|  |  |  |
| --- | --- | --- |
| Name | Position | Email |
| General Contact Email | -- | [office@ap-ls.org](mailto:office@ap-ls.org) |
| Robert Riggs | Executive Director | [executive.director@ap-ls.org](mailto:executive.director@ap-ls.org) |
| Veronica Rand | Director | [veronica@ap-ls.org](mailto:veronica@ap-ls.org) |
| Lane Velayo | Partner | [lane.velayo@synergosamc.com](mailto:lane.velayo@synergosamc.com) |

**Terms**

Unless noted, terms start and end in August with the Division 41 Business Meeting at APA.

Committee Member terms are 3 years unless noted in the Committee’s Terms of Reference. Student Committee Member terms range from 1-3 years.

Committee Chair terms are typically 4 years (one year as incoming chair and three years as chair) unless noted in the Committee’s Terms of Reference. In the final year, the Chair mentors the Incoming Chair and orients the incoming chair to the duties of the chair. Committee Chairs are appointed by the President, and the President may consult with the current Committee Chair in the appointment process.

The alternative to the typical Committee Member/Chair appointment structure is that each committee member serves a term of three years followed by a fourth year as Chair with the Chair position rotating every year.

AP-LS Conference Co-chairs are typically solicited and recommended to the President by the Conference Advisory Committee in the Summer the year prior to the conference.

APA Conference Co-chairs are typically solicited in the Fall prior to the year they serve as ‘shadow chair’. Then, they serve one year as shadow chair and two years as Co-Chair (last year as head Co-Chair).

**Document History**

This version of this document was voted on and approved by the AP-LS Executive Committee in November, 2022.

**Executive Committee**

|  |  |  |  |
| --- | --- | --- | --- |
| **Voting Members** | | | |
| **Position** | **Name** | **Email** | **Term** |
| President | Christian Meissner | [cameissn@iastate.edu](mailto:cameissn@iastate.edu) | 2024-2025 |
| Past President | Daniel Murrie | [murrie@virginia.edu](mailto:murrie@virginia.edu) | 2024-2025 |
| President Elect | Randy Salekin | [rsalekin@ua.edu](mailto:rsalekin@ua.edu) | 2024-2025 |
| Secretary | Lindsay Malloy | [Lindsay.Malloy@ontariotechu.ca](mailto:Lindsay.Malloy@ontariotechu.ca) | 2023-2025 |
| Treasurer | Jennifer Perillo | [jtperillo@salud.unm.edu](mailto:jtperillo@salud.unm.edu) | 2021-2026 |
| Member-at-Large | Virginia Barber Rioja | [vibarber@hotmail.com](mailto:vibarber@hotmail.com) | 2022-2025 |
| Member-at-Large | Jessica Salerno | [jessica.salerno@asu.edu](mailto:jessica.salerno@asu.edu) | 2023-2026 |
| Member-at-Large | Caitlin Cavanagh | [caitcav@msu.edu](mailto:caitcav@msu.edu) | 2024-2027 |
| APA Council Representative | Jen Groscup | [jgroscup@scrippscollege.edu](mailto:jgroscup@scrippscollege.edu) | 2024-2027 |
| APA Council Representative | Lavita Nadkarni | [Lavita.Nadkarni@du.edu](mailto:Lavita.Nadkarni@du.edu) | 2024-2025 |
| Student Committee Chair | Jordan Donson | [jordandonson@my.unt.edu](mailto:jordandonson@my.unt.edu) | 2024-2025 |
| **Non-Voting Members** | | | |
| Book Series Editor | Monica Miller | [mkmiller@unr.edu](mailto:mkmiller@unr.edu) | 2021-2026 |
| Law & Human Behavior Editor | Dave DeMatteo | [david.dematteo@drexel.edu](mailto:david.dematteo@drexel.edu) | 2024- 2030 |
| Newsletter Editor | Meg Ternes | [Meg.Ternes@smu.ca](mailto:Meg.Ternes@smu.ca) | 2020- 2026 |
| Website Editor | Ana Belmonte | [anabelmontepsyd@gmail.com](mailto:anabelmontepsyd@gmail.com) | 2024- 2027 |
| Incoming Student Committee Chair | Cassidy White | [Cswhite7@crimson.ua.edu](mailto:Cswhite7@crimson.ua.edu) | 2024-2025 |

**Conference Co-Chairs (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Conference** | **Role** | **Name** | **Email** |
| AP-LS 2025 | Co-Chair | Jenni Cox | jennifer.m.cox@ua.edu |
| AP-LS 2025 | Co-Chair | Lori Hoetger | [lhoetger2@unl.edu](mailto:lhoetger2@unl.edu) |
| APA | Co-Chair (2023-2025) | Tara Ryan | [tarajryan@gmail.com](mailto:tarajryan@gmail.com) |
| APA | Co-Chair (2024-2026) | Krystia Reed | [kmreed2@utep.edu](mailto:kmreed2@utep.edu) |
| APA | Co-Chair (2025-2027) | Amor Correa | [Amor.Correa@utsouthwestern.edu](mailto:Amor.Correa@utsouthwestern.edu) |

**Book Award Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Elizabeth Foster | eefoster@widener.edu | 2020-2024 |
| Member | Sharon Kelley | [SMK8N@virginia.edu](mailto:SMK8N@virginia.edu) | 2022-2025 |
| Member | Catherine Burke | [Catherine.Burke@yale.edu](mailto:Catherine.Burke@yale.edu) | 2024-2027 |
| Member | Andrea Dinsmore | [Andrea.Dinsmore@umassmed.edu](mailto:Andrea.Dinsmore@umassmed.edu) | 2024-2027 |
| Member | Emily Pica | [picae@apsu.edu](mailto:picae@apsu.edu) | 2024-2025 |
| Member | Margit Wiesner | [mwiesner@Central.UH.EDU](mailto:mwiesner@Central.UH.EDU) | 2024-2025 |

**BRIDGE Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Co-Chair | Christopher Bishop | [BishopC@trinitydc.edu](mailto:BishopC@trinitydc.edu) | 2023-2026 |
| Co-Chair | Jason Lawrence | [Jason.lawrence@dmh.mo.gov](mailto:Jason.lawrence@dmh.mo.gov) | 2023-2026 |
| Member | Evelyn Maeder | [Evelyn.maeder@carleton.ca](mailto:Evelyn.maeder@carleton.ca) | 2021-2024 |
| Member | Jared Ruchensky | [Jir107@shsu.edu](mailto:Jir107@shsu.edu) | 2021-2024 |
| Member | Andrea Miller | [Amiller0@illinois.edu](mailto:Amiller0@illinois.edu) | 2021-2024 |
| Member | Latoya Conner | [dr.latoya.conner@gmail.com](mailto:dr.latoya.conner@gmail.com) | 2022-2025 |
| Member | Laljit Sidhu | [dr.sidhu@alienist.us](mailto:dr.sidhu@alienist.us) | 2022-2025 |
| Member | Nicole Azores-Gococo | [nazores@emory.edu](mailto:nazores@emory.edu) | 2022-2025 |
| Member | Taylor York | [Tyork@paloaltou.edu](mailto:Tyork@paloaltou.edu) | 2022-2025 |
| Member | Lara Guzman-Hosta | [lguzman.hosta@gmail.com](mailto:lguzman.hosta@gmail.com) | 2023-2026 |
| Member | Cynthia Willis-Esqueda | [cwillis-esqueda1@unl.edu](mailto:cwillis-esqueda1@unl.edu) | 2023-2026 |
| Member | James Andretta | [jamesrandretta@gmail.com](mailto:jamesrandretta@gmail.com) | 2023-2026 |
| Member | Amanda NeMoyer | [anmeoyer@gmail.com](mailto:anmeoyer@gmail.com) | 2023-2026 |
| Member | Christina Perez | [Christina-Perez@Colby-Sawyer.edu](mailto:Christina-Perez@Colby-Sawyer.edu) | 2023-2026 |
| Member | Lauren Ryan | [Laurenryanphd@gmail.com](mailto:Laurenryanphd@gmail.com) | 2023-2026 |
| Member | Rachel Greenspan | [rgreenspan1@gmail.com](mailto:rgreenspan1@gmail.com) | 2023-2026 |
| Member | Kara Moore | [karamoorephd@gmail.com](mailto:karamoorephd@gmail.com) | 2023-2026 |
| Member | Natalie Anumba | [natalie.anumba@umassmed.edu](mailto:natalie.anumba@umassmed.edu) | 2024-2027 |
| Member | James Andretta | [andretta@bridgetownpsychological.com](mailto:andretta@bridgetownpsychological.com) | 2024-2027 |
| Member | Leeza Rojas | [leeza.rojas@du.edu](mailto:leeza.rojas@du.edu) | 2024-2027 |

**Conference Advisory Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Emily Haney-Caron | [ehaney-caron@jjay.cuny.edu](mailto:ehaney-caron@jjay.cuny.edu) | 2023-2026 |
| Member | Kelly McWilliams | [kmcwilliams@jjay.cuny.edu](mailto:kmcwilliams@jjay.cuny.edu) | 2023-2026 |
| Member | Andre Kehn | [Andre.kehn@und.edu](mailto:Andre.kehn@und.edu) | 2023-2026 |
| Member | Lauren Kois | [LEK8M@uvahealth.org](mailto:LEK8M@uvahealth.org) | 2024-2027 |
| Member | Samantha Zottola | [szottola@prainc.com](mailto:szottola@prainc.com) | 2024-2027 |

**Continuing Education Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Email** | **Term** |
| Chair | Lisa Kan | [ce@ap-ls.org](mailto:ce@ap-ls.org) | 2021-2025 |
| Co-Chair | Sara Millspaugh | [saramillspaugh@gmail.com](mailto:saramillspaugh@gmail.com) | 2024-2028 |
| Member | Jennifer Hale | [Jen.hale@okstate.edu](mailto:Jen.hale@okstate.edu) | 2022-2025 |
| Member | Danielle Rynczak | [Danielle.rynczak@umassmed.edu](mailto:Danielle.rynczak@umassmed.edu) | 2022-2025 |
| Member | Frank Dyer | [fjdyer@comcast.net](mailto:fjdyer@comcast.net) | 2023-2026 |
| Member | Tim Saar | [timsaar@saarpsychologicalgroup.com](mailto:timsaar@saarpsychologicalgroup.com) | 2023-2026 |
| Member | Rosa Maria Abdelnour Granados | [rosabdelnour@hotmail.com](mailto:rosabdelnour@hotmail.com) | 2024-2027 |
| Member | Mariskha Bennett | [bennett.mts@gmail.com](mailto:bennett.mts@gmail.com) | 2024-2027 |
| Member | Erik Davis | [kiresivad1@aol.com](mailto:kiresivad1@aol.com) | 2024-2027 |
| Member | Joni E. Johnston | [joni@workrelationships.com](mailto:joni@workrelationships.com) | 2024-2027 |

**Corrections Committee** **(confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Email** | **Term** |
| Chair | Ashley Batastini | [abatastini@swin.edu.au](mailto:abatastini@swin.edu.au) | 2022-2025 |
| Member,  Co-chair | Tamara Kang | [Tamara.kang@siu.edu](mailto:Tamara.kang@siu.edu) | 2022-2025  (to be chair 2025-2028) |
| Member | John Markey | [jmarkey@markeypsych.com](mailto:jmarkey@markeypsych.com) | 2022-2025 |
| Member | Kristin Kolbinski | [kristin.kolbinski@gmail.com](mailto:kristin.kolbinski@gmail.com) | 2022-2025 |
| Member | Kimberly Larson | [kimberly\_larson@williamjames.edu](mailto:kimberly_larson@williamjames.edu) | 2023-2026 |
| Member | Gregory Nawalanic | [gnawalanic@kumc.edu](mailto:gnawalanic@kumc.edu) | 2023-2026 |
| Member | April Clayton | [aprilclayton79@gmail.com](mailto:aprilclayton79@gmail.com) | 2023-2026 |
| Member | Johanna Folk | [Johanna.Folk@ucsf.edu](mailto:Johanna.Folk@ucsf.edu) | 2025-2027 |
| Member | Greta Todd | [drtoddphd@gmail.com](mailto:drtoddphd@gmail.com) | 2025-2027 |
| Student Member | Ava Alexander | [aalexander@sa.utah.edu](mailto:aalexander@sa.utah.edu) | 2022-2025 |
| Student Member | Raquel Borg | [rborg@paloaltou.edu](mailto:rborg@paloaltou.edu) | 2025-2027 |

**Dissertation Award Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Email** | **Term** |
| Chair | Alicia Nijdam-Jones | [alicia.nijdam-jones@umanitoba.ca](mailto:alicia.nijdam-jones@umanitoba.ca) | 2023-2026 |
| Member | Emilie Picard | [Epicard1@fordham.edu](mailto:Epicard1@fordham.edu) | 2022-2025 |
| Member | Stephanie Cardenas | [sac1@williams.edu](mailto:sac1@williams.edu) | 2022-2025 |
| Member | Andre Kehn | [Andre.kehn@und.edu](mailto:Andre.kehn@und.edu) | 2023-2026 |
| Member | Cortney Simmons | [Cortney.Simmons@asu.edu](mailto:Cortney.Simmons@asu.edu) | 2023-2026 |
| Member | Natalie Armstrong | [Natalie.Armstrong-Hoskowitz@dbhds.virginia.gov](mailto:Natalie.Armstrong-Hoskowitz@dbhds.virginia.gov) | 2023-2026 |
| Member | Betsy Hunt | [Elizabeth.Hunt@dbhds.virginia.gov](mailto:Elizabeth.Hunt@dbhds.virginia.gov) | 2023-2026 |
| Member | Charity Wijetunga | [cwije@email.unc.edu](mailto:cwije@email.unc.edu) | 2023-2026 |
| Member | Kim Schweitzer | [kimberly.schweitzer@und.edu](mailto:kimberly.schweitzer@und.edu) | 2023-2026 |
| Member | Sabrina Demetrioff | [sdemetrioff@hsc.mb.ca](mailto:sdemetrioff@hsc.mb.ca) | 2023-2026 |
| Member | Ashley C. Estoup | [estoup@nwforensic.org](mailto:estoup@nwforensic.org) | 2023-2026 |
| Member | Jacqueline Katzman | [jkatzman@jjay.cuny.edu](mailto:jkatzman@jjay.cuny.edu) | 2024-2027 |
| Member | Cassandra Flick | [cassandra.flick@und.edu](mailto:cassandra.flick@und.edu) | 2024-2027 |
| Member | Breanne Wylie | bewylie@ncsu.edu | 2024-2027 |
| Member | Jesse Grabman | [jgrabman@nmsu.edu](mailto:jgrabman@nmsu.edu) | 2024-2027 |
| Member | Jason Cantone | [cantone@gmail.com](mailto:cantone@gmail.com) | 2024-2027 |

**Early Career Professionals Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Email** | **Term** |
| Chair | Mia Ricardo | [miamricardophd@gmail.com](mailto:miamricardophd@gmail.com) | 2023-2026 |
| Member | Eva Rubinova | [eva.rubinova@abdn.ac.uk](mailto:epratt@ego.thechicagoschool.edu) | 2022-2025 |
| Member | Kelsey Henderson | [kelsey.henderson@pdx.edu](mailto:kelsey.henderson@pdx.edu) | 2022-2025 |
| Student Member | Emma Marshall | [Emma.marshall@huskers.unl.edu](mailto:Emma.marshall@huskers.unl.edu) | 2022-2025 |
| Member | Georgia Winters | [gwinters@fdu.edu](mailto:gwinters@fdu.edu) | 2022-2025 |
| Member | Morgan Gaspard | [morganacadia@gmail.com](mailto:morganacadia@gmail.com) | 2023-2026 |
| Member | Brandi Diaz | [drbrandidiaz@gmail.com](mailto:drbrandidiaz@gmail.com) | 2023-2026 |
| Member | Megan Manheim | [mmmanheim@gmail.com](mailto:autumnkeiss@gmail.com) | 2024-2027 |
| Member | Jonathan Cohn | [Jonathan.Cohn@oha.oregon.gov](mailto:Jonathan.Cohn@oha.oregon.gov) | 2024-2027 |
| Member | Pia Pennekamp | [piap@uark.edu](mailto:piap@uark.edu) | 2024-2027 |

**Fellows Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Eve Brank | [Ebrank2@unl.edu](mailto:Ebrank2@unl.edu) | 2023-2026 |
| Member | Gerry Koocher | [koocher@gmail.com](mailto:koocher@gmail.com) | 2024-2027 |
| Member | Dustin Wygant | [Dustin.Wygant@eku.edu](mailto:Dustin.Wygant@eku.edu) | 2023-2026 |
| Member | Dale McNiel | [Dale.McNiel@ucsf.edu](mailto:Dale.McNiel@ucsf.edu) | 2022-2025 (2ndterm) |

**Finance Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Jen Perillo | [treasurer@ap-ls.org](mailto:treasurer@ap-ls.org) | Ends with term |
| Member | Randy Salekin | [rsalekin@ua.edu](mailto:rsalekin@ua.edu) | 2023-2026 |
| Member | Dan Murrie | [murrie@virginia.edu](mailto:murrie@virginia.edu) | 2022-2025 |
| Member | Christian Meissner | [cameissn@iastate.edu](mailto:cameissn@iastate.edu) | 2023-2026 |
| Member | Tara Ryan | [ryan@nwforensic.org](mailto:ryan@nwforensic.org) | 2024-2027 |
| Member | Margaret Bull Kovera | [mkovera@jjay.cuny.edu](mailto:mkovera@jjay.cuny.edu) | 2024-2027 |
| Member | Cecilia Allan | [c.allan106@student.fdu.edu](mailto:c.allan106@student.fdu.edu) | 2023-2024 |

**Governance Committee**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Virginia Barber Rioja | [vibarber@hotmail.com](mailto:vibarber@hotmail.com) | 2022-2025  (chair 2024-2025) |
| Member | Jessica Salerno | [jessica.salerno@asu.edu](mailto:jessica.salerno@asu.edu) | 2023-2026  (chair 2025-2026) |
| Member | Caitlin Cavanagh | [caitcav@msu.edu](mailto:caitcav@msu.edu) | 2024-2027 (chair 2026-2027) |
| Member | Heather Zelle | [zelle@virginia.edu](mailto:zelle@virginia.edu) | 2023-2026 |
| Member | TBD |  |  |

**Graduate Student Grant-in-Aid Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Member | Melissa Slavin | [m.slavin@fdu.edu](mailto:m.slavin@fdu.edu) | 2024-2027 |
| Chair | Georgia Winters | [gwinters@fdu.edu](mailto:gwinters@fdu.edu) | 2020-2025  (chair 2024-2025) |
| Member | Twila Wingrove | [wingroveta@appstate.edu](mailto:wingroveta@appstate.edu) | 2021-2026  (chair 2025-2026) |
| Member | Josh Behl | [jbehl@flagler.edu](mailto:jbehl@flagler.edu) | 2022-2027  (chair 2026-2027) |
| Member | Colleen Berryessa | [Colleen.Berryessa@rutgers.edu](mailto:Colleen.Berryessa@rutgers.edu) | 2023-2026 |
| Member | Jacqueline Evans | [jacevans@fiu.edu](mailto:jacevans@fiu.edu) | 2023-2026 |

**Legal Scholars Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Brandon Garrett | [bgarrett@law.duke.edu](mailto:bgarrett@law.duke.edu) | 2021-2024 |
| Member | Terry Maroney | [terry.maroney@Vanderbilt.Edu](mailto:terry.maroney@Vanderbilt.Edu) | 2021-2024 |
| Member | Donna Shestowsky | [dshest@ucdavis.edu](mailto:dshest@ucdavis.edu) | 2021-2024 |
| Member | Christopher Slobogin | [c.slobogin@vanderbilt.edu](mailto:c.slobogin@vanderbilt.edu) | 2021-2024 |
| Member | Jennifer Robbennolt | [jrobbenn@illinois.edu](mailto:jrobbenn@illinois.edu) | 2021-2024 |
| Member | Dan Simon | [dsimon@law.usc.edu](mailto:dsimon@law.usc.edu) | 2021-2024 |
| Member | Cynthia Ward | [cward@wm.edu](mailto:cward@wm.edu) | 2022-2025 |
| Member | Katherine Sterling | [ster5516@pacificu.edu](mailto:ster5516@pacificu.edu) | 2024-2027 |
| Member | Lori Hoetger Fendrick | [lhoetger2@unl.edu](mailto:lhoetger2@unl.edu) | 2024-2027 |
| Member | Andrea Barnes | [abarnesjdphd@gmail.com](mailto:abarnesjdphd@gmail.com) | 2024-2027 |

**Nominations & Awards Committee**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Dan Murrie | [murrie@virginia.edu](mailto:murrie@virginia.edu) | 2022-2025 |
| Member | Christian Meisner | [cameissn@iastate.edu](mailto:cameissn@iastate.edu) | 2023-2026 |
| Member | Randy Salekin | [rsalekin@ua.edu](mailto:rsalekin@ua.edu) | 2024-2027 |
| Member | Jason Cantone | [cantone@gmail.com](mailto:cantone@gmail.com) | 2023-2024 |
| Member | Lavita Nadkarni | [lavita.nadkarni@du.edu](mailto:lavita.nadkarni@du.edu) | 2023-2024 |
| Member | Sarah Miller | [Sarah.L.Miller@maine.gov](mailto:Sarah.L.Miller@maine.gov) | 2024-2027 |

**Practice Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Lara Guzman-Hosta | [lguzman.hosta@gmail.com](mailto:lguzman.hosta@gmail.com) | 2023-2025 |
| Member | Rebecca Rivas | [Rrivas16@gmail.com](mailto:Rrivas16@gmail.com) | 2021-2024 |
| Member | Jennifer McAllister | [jmcallisterpsyd@gmail.com](mailto:jmcallisterpsyd@gmail.com) | 2022-2025 |
| Member | Lia Rohlehr | [rohlehr@gmail.com](mailto:rohlehr@gmail.com) | 2022-2025 |
| Member | Alice Liang | [asnsme968@gmail.com](mailto:asnsme968@gmail.com) | 2022-2025 |
| Member | Rebecca Kastner | [rebecca.m.kastner@state.mn.us](mailto:rebecca.m.kastner@state.mn.us) | 2022-2025 |
| Member | Vera Klinoff | [vera.klinoff@umassmed.edu](mailto:vera.klinoff@umassmed.edu) | 2024-2027 |
| Member | Maribel Leon | [maribelleonpsy@gmail.com](mailto:maribelleonpsy@gmail.com) | 2024-2027 |
| Member | Joshua Camins | [jcami2@illinois.edu](mailto:jcami2@illinois.edu) | 2024-2027 |
| Member | Danielle Rynczak | [Danielle.rynczak@umassmed.edu](mailto:Danielle.rynczak@umassmed.edu) | 2023-2026 |
| Member | Jason Frizzell | [jasonfrizzellphd@gmail.com](mailto:jasonfrizzellphd@gmail.com) | 2024-2027 |
| Member | John Bathori | [dr.jonbathori@me.com](mailto:dr.jonbathori@me.com) | 2024-2027 |

**Professional Development of Women Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Jennifer Cox | [jennifer.m.cox@ua.edu](mailto:jennifer.m.cox@ua.edu) | 2022-2025 |
| Co-Chair | Sarah Fischel | [Srp333@dragons.drexel.edu](mailto:Srp333@dragons.drexel.edu) | 2024-2029 |
| Member | Nicole Azores-Gococo | [Nicole.m.azores-gococo@emory.edu](mailto:Nicole.m.azores-gococo@emory.edu) | 2022-2025 |
| Member | Amanda Zelechoski | [Amanda.zelechoski@pnw.edu](mailto:Amanda.zelechoski@pnw.edu) | 2023-2026 |
| Member | Elizabeth Jensen | [Elizabethjensen11@gmail.com](mailto:Elizabethjensen11@gmail.com) | 2022-2025 |
| Member | Richelle Overton | [overtonr@uhv.edu](mailto:overtonr@uhv.edu) | 2022-2025 |
| Member | Jessica Pearson | [Pearsj02@nyu.edu](mailto:Pearsj02@nyu.edu) | 2022-2025 |
| Member | Monique Coleman | [drmnc@att.net](mailto:drmnc@att.net) | 2021-2024 |
| Member | Liana Shelby | [Lianashelbypsyd@gmail.com](mailto:Lianashelbypsyd@gmail.com) | 2023-2026 |
| Student Member | Alison Concannon | [Abc097@shsu.edu](mailto:Abc097@shsu.edu) | 2021-2024 |
| Student Member | Olivia Grella | [ogrella@uwyo.edu](mailto:ogrella@uwyo.edu) | 2023-2026 |
| Student member | Mary Tait | [mary.tait@marquette.edu](mailto:mary.tait@marquette.edu) | 2023-2026 |

**Publications Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term ends with committee service** |
| Chair | David DeMatteo | [dsd25@drexel.edu](mailto:dsd25@drexel.edu) |
| Member | Monica Miller | [mkmiller@unr.edu](mailto:mkmiller@unr.edu) |
| Member | Meg Ternes | Meg.ternes@smu.ca |
| Member | Ana Belmonte | [abelmonte@thechicagoschool.edu](mailto:abelmonte@thechicagoschool.edu) |

**Research Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Co-Chair | Eyal Aharoni | [eaharoni@gsu.edu](mailto:eaharoni@gsu.edu) | 2023-2026 |
| Co-Chair | Megan Kienzle | [kienzlem@apsu.edu](mailto:kienzlem@apsu.edu) | 2023-2026 |
| Member | Maire O’Hagan | [maire.ohagan@ryerson.ca](mailto:maire.ohagan@ryerson.ca) | 2021-2026 |
| Member | Kaila Bruer | [kaila.bruer@uregina.ca](mailto:kaila.bruer@uregina.ca) | 2021-2027 |
| Member | Shelby Hunter | [smhunter22@gmail.com](mailto:smhunter22@gmail.com) | 2021-2025 |
| Member | Melissa Baker | [melissa.baker@wku.edu](mailto:melissa.baker@wku.edu) | 2021-2025 |
| Member | Hana Chae | [hana.chae51@gmail.com](mailto:hana.chae51@gmail.com) | 2021-2025 |
| Member | M.E. Wood | [mary.e.wood@vumc.org](mailto:mary.e.wood@vumc.org) | 2021-2026 |
| Member | Evan Lowder | [elowder@gmu.edu](mailto:elowder@gmu.edu) | 2023-2026 |
| Member | Melissa Hamilton | [melissa.hamilton@surrey.ac.uk](mailto:melissa.hamilton@surrey.ac.uk) | 2020-2026 |
| Member | Michael Miner | [miner001@umn.edu](mailto:miner001@umn.edu) | 2024-2027 |
| Student Member | Mac Murphy | [mac.murphy@wsu.edu](mailto:mac.murphy@wsu.edu) | 2023-2026 |

**Committee on Science Impact & Communication (confirmed)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Position** | | **Member name** | **Email** | | **Term** |
| Chair | | Lauren Kois | [lek8m@virginia.edu](mailto:lek8m@virginia.edu) | | 2023-2026 |
| *Subcommittee: Structural Resources for Advocacy* | | | | | |
| Member | | Jen Perillo | [JTPerillo@salud.unm.edu](mailto:JTPerillo@salud.unm.edu) | | 2023-2026 |
| Member | | Anthony Perillo | [Aperillo@salud.unm.edu](mailto:Aperillo@salud.unm.edu) | | 2023-2026 |
| Member | | Hayley Cleary | [hmcleary@vcu.edu](mailto:hmcleary@vcu.edu) | | 2023-2026 |
| Member | | Melanie Fessinger | [mfessing@uci.edu](mailto:mfessing@uci.edu) | | 2023-2026 |
| Member | | Graham Danzer | [graham.danzer@maine.edu](mailto:graham.danzer@maine.edu) | | 2023-2026 |
| Member | | Deborah Goldfarb | [dgoldfar@fiu.edu](mailto:dgoldfar@fiu.edu) | | 2023-2026 |
| Member | | Corey Leidenfrost | [coreylei@buffalo.edu](mailto:coreylei@buffalo.edu) | | 2023-2026 |
| *Subcommittee: Education in Science Communication* | | | | | |
| Member | | Carrie Tatum | [carrietatum@gmail.com](mailto:carrietatum@gmail.com) | | 2023-2026 |
| Member | | Corey Leidenfrost | [coreylei@buffalo.edu](mailto:coreylei@buffalo.edu) | | 2023-2026 |
| Member | | Gina Vincent | [gina.vincent@umassmed.edu](mailto:gina.vincent@umassmed.edu) | | 2023-2026 |
| Member | | Sarah Desmarais | [dsdesmarais@prainc.com](mailto:dsdesmarais@prainc.com) | | 2023-2026 |
| Member | | Tamara Kang | [tamara.kang@siu.edu](mailto:tamara.kang@siu.edu) | | 2023-2026 |
| *Subcommittee: Leveraging APA Resources* | | | | | |
| Member | | Gene Borgida | [borgi001@umn.edu](mailto:borgi001@umn.edu) | | 2023-2026 |
| Member | | Apryl Alexander | [apryl.alexander@charlotte.edu](mailto:apryl.alexander@charlotte.edu) | | 2023-2026 |
| Member | | Margaret Kovera | [mkovera@jjay.cuny.edu](mailto:mkovera@jjay.cuny.edu) | | 2023-2026 |
| Member | | Jen Groscup | [jgroscup@scrippscollege.edu](mailto:jgroscup@scrippscollege.edu) | | 2023-2026 |
| *Subcommittee: Awards* | | | | | |
| Member | Megan Kienzle | | | [kienzlem@apsu.edu](mailto:kienzlem@apsu.edu) | 2023-2026 |
| Member | Tamra Kang | | | [tamara.kang@siu.edu](mailto:tamara.kang@siu.edu) | 2023-2026 |
| Member | Joshua Behl | | | [jbehl@flagler.edu](mailto:jbehl@flagler.edu) | 2023-2026 |

**Scientific Review Paper Committee (requested confirmation)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Lindsay Malloy | [Lindsay.malloy@ontariotechu.ca](mailto:Lindsay.malloy@ontariotechu.ca) | 2021-2025 |
| Member | Tess Neal | [tessneal@iastate.edu](mailto:tessneal@iastate.edu) | 2024-2027 |
| Member | Marc Boccaccini | [PSY\_MTB@SHSU.edu](mailto:PSY_MTB@SHSU.edu) | 2023-2026 |
| Member | Ryan Fitzgerald | [r\_fitzgerald@sfu.ca](mailto:r_fitzgerald@sfu.ca) | 2024-2027 |
| Member | TBD… |  |  |

**Social Media Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Ana Belmonte | [anabelmontepsyd@gmail.com](mailto:anabelmontepsyd@gmail.com) | 2023-2026 |
| Student Member | Jayce Owens-Boone | [nowensboone@miners.utep.edu](mailto:nowensboone@miners.utep.edu) | 2024-2025 |

**Student Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Jordan Donson | [jordandonson@my.unt.edu](mailto:jordandonson@my.unt.edu) | 2024-2025 |
| Chair-Elect | Cassidy White | [Cswhite7@crimson.ua.edu](mailto:Cswhite7@crimson.ua.edu) | 2024-2025 |
| Communications Officer | Jayce Owens-Boone | [nowensboone@miners.utep.edu](mailto:nowensboone@miners.utep.edu) | 2024-2025 |
| Campus Representative Coordinator | Haylie Stewart | [Hstewart2@crimson.ua.edu](mailto:Hstewart2@crimson.ua.edu) | 2024-2025 |
| Secretary | Morgan Wagner | [mrwagner@miners.utep.edu](mailto:mrwagner@miners.utep.edu) | 2024-2025 |
| Clinical Liaison | Madison Dobreff | [Mdobreff@my.nl.edu](mailto:Mdobreff@my.nl.edu) | 2024-2025 |
| Experimental Liaison | Madeleine Ingham | [mxi914@student.bham.ac.uk](mailto:mxi914@student.bham.ac.uk) | 2024-2025 |
| Law Liaison | Elyssa Willis | [ewillis@my.loyno.edu](mailto:ewillis@my.loyno.edu) | 2024-2025 |
| Diversity Liaison | Sana Vora | [voras2@montclair.edu](mailto:voras2@montclair.edu) | 2024-2025 |
| Past Chair | Cecilia Allan | [c.allan106@student.fdu.edu](mailto:c.allan106@student.fdu.edu) | 2024-2025 |

**Teaching, Training, and Careers Committee (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | James Andretta | [andrettajames1@gmail.com](mailto:andrettajames1@gmail.com) | 2023-2026 |
| Member  (Chair Elect) | Cassidy Haigh | [chaigh@bridgeport.edu](mailto:chaigh@bridgeport.edu) | 2023-2026 |
| Member  (Past Chair) | Danielle Rynczak | [danielle.rynczak@umassmed.edu](mailto:danielle.rynczak@umassmed.edu) | 2024-2027 |
| Member | Casey LaDuke | [claduke@jjay.cuny.edu](mailto:claduke@jjay.cuny.edu) | 2022-2025 |
| Member | Amanda Fanniff | [afanniff@paloaltou.edu](mailto:afanniff@paloaltou.edu) | 2023-2026 |
| Member | Douglas Lewis | [lewis.douglas87@gmail.com](mailto:lewis.douglas87@gmail.com) | 2023-2026 |
| Member | Will Pan | [minqi.pan@gmail.com](mailto:minqi.pan@gmail.com) | 2023-2026 |
| Member | Heath Hodges | [heath.hodges@gmail.com](mailto:heath.hodges@gmail.com) | 2024-2027 |
| Member | Jaymes Fairfax-Columbo | [jaymes.v.fairfaxcolumbo@gmail.com](mailto:jaymes.v.fairfaxcolumbo@gmail.com) | 2024-2027 |
| Member | Tarika Daftary-Kapur | [daftarykaput@montclair.edu](mailto:daftarykaput@montclair.edu) | 2024-2027 |
| Member | Caroline Erentzen | [erentzen@torontomu.ca](mailto:erentzen@torontomu.ca) | 2024-2027 |
| Member | Kris Le Fan | [kris@lefanlaw.com](mailto:kris@lefanlaw.com) | 2024-2027 |
| Member | Lavita Nadkarni | [lavita.Nadkarni@du.edu](mailto:lavita.Nadkarni@du.edu) | 2024-2027 |
| Embracing Leadership Participant | Marina Mukhin | [mmukhin7@gmail.com](mailto:mmukhin7@gmail.com) | 2024-2025 |
| Embracing Leadership Participant | Ahmar Zaman | [azaman@uoregon.edu](mailto:azaman@uoregon.edu) | 2024-2025 |
| Embracing Leadership Participant | Karen Elizabeth Grabowski | [karen.grabowski@du.edu](mailto:karen.grabowski@du.edu) | 2024-2025 |

**Undergraduate Grant-in-Aid Committee (requested confirmation)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Lauren Kois | [lek8m@virginia.edu](mailto:lek8m@virginia.edu) | 2023-2026 |
| Member | Nesa Wasarhaley | [Nwasarhaley@bridgew.edu](mailto:Nwasarhaley@bridgew.edu) | 2020-2024 |
| Member | Amanda Zelechoski | [Amanda.zelechoski@pnw.edu](mailto:Amanda.zelechoski@pnw.edu) | 2020-2024 |
| Member | Christopher Peters | [Christopher.peters@wku.edu](mailto:Christopher.peters@wku.edu) | 2022-2025 |
| Member | Brett Gardner | [BG2DD@uvahealth.org](mailto:BG2DD@uvahealth.org) | 2023-2026 |

**Undergraduate Paper Award (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Chair | Amory Carr | [acarr@newhaven.edu](mailto:acarr@newhaven.edu) | 2021-2025 |
| Member | Jack Lipton | JLipton@bwslaw.com | 2023-2026 |
| Member | Janet Brewer | [janetkbrewer@cs.com](mailto:janetkbrewer@cs.com) | 2023-2026 |
| Student Member | Anna Karen Esponisa | [anaespinosabe@gmail.com](mailto:anaespinosabe@gmail.com) | 2023-2026 |

**Liaisons and Partners (confirmed)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Member name** | **Email** | **Term** |
| Liaison to APA Divisions for Social Justice | Cassandra Bailey | [cbaile43@msudenver.edu](mailto:cbaile43@msudenver.edu) | 2024-2027 |
| Liaison to APA Ethics Code Revision | Anthony Perillo | [aperillo@salud.unm.edu](mailto:aperillo@salud.unm.edu) | 2023-2026 |
| Representative to the Forensic Board for the Council of Specialties (appointed by the Council) | Amanda Fanniff | [afanniff@paloaltou.edu](mailto:afanniff@paloaltou.edu) | 2022-2025 |
| Liaison to APA Science Directorate | Tess Neal | [tessneal@iastate.edu](mailto:tessneal@iastate.edu) | 2022-2025 |
| Liaison to APA Advocacy Committee | Lauren Kois | [lek8m@virginia.edu](mailto:lek8m@virginia.edu) | 2023-2026 |

**Committee Fundamental Responsibilities/Timeline**

|  |  |
| --- | --- |
| **Month** | **Responsibility** |
| **August** | * New committee appointments occur in August; committee terms typically begin and end with the August APA meeting * Reach out to new committee members, share information about committee activities and generally orient them to the committee * Committee chairs are invited to attend the EC meeting and dinner at APA |
| **September**  **/October** | * Committees submit AP-LS conference activities to the conference co-chairs * BRIDGE, Corrections, Early Career Professionals, Legal Scholars, Professional Development of Women, Student, and Teaching, Training and Careers have the opportunity (not requirement) to present at the conference each year * Committees should also inform co-chairs of intentions for socials and any other conference activities |
| **October** | * Committees submit any agenda items for the November EC meeting by the deadline communicated by SBI |
| **November** | * Committee chairs are invited to attend the virtual EC meeting in November |
| **January**  **/February** | * **Committees submit** [**semi-annual reports to the EC for inclusion in the March EC meeting.**](#APLSReport) |
| **March** | * Committee chairs are invited to attend the EC meeting and dinner at AP-LS * Committee chairs’ conference registration fees are waived – chairs do not register for the conference but instead let SBI know whether you will be attending |
| **April** | * Committee chairs submit any agenda items for the May EC meeting by the deadline communicated by SBI |
| **May** | * Committee chairs are invited to attend the virtual EC meeting in May |
| **May/June** | * **Committee chairs submit** [**semi-annual reports to the EC for inclusion in the August EC meeting**](#APAReport)**. Committees include** [**budget requests**](#Budget) **for the following year (Jan – Dec) in this report.** |

American Psychology-Law Society

Committee Report and Budget Request Template for Committee Chairs

**Submitted in advance of the APA annual meeting**

**Due annually on May 1st to** [**office@ap-ls.org**](mailto:office@ap-ls.org)

*Note:*AP-LS Executive Committee meetings are done as a consent agenda, which means that agenda items that are routine, procedural decisions and decisions that are likely to be noncontroversial will be approved together without discussion or individual motions. This will free up time for discussion about “action items” (see below).

**Action Item(s) Section:**

List action items here (e.g., concerns/questions about committee governance and structure) for potential EC consideration/approval at the APA meeting in August.

*Note*: Action items are any committee activity that falls outside of the committee descriptions provided within the AP-LS [bylaws](#Bylaws) and/or committee terms of reference. Items listed here may or may not be raised at the EC meeting depending on whether there are more appropriate methods of responding to the item(s).

|  |  |
| --- | --- |
| Action Item | Explanation |
|  |  |

**Information Section:**

1. Basic committee information (Please add rows as necessary):

|  |  |  |  |
| --- | --- | --- | --- |
| ***INSERT COMMITTEE NAME HERE*** | | | |
| ***Position*** | ***Member name*** | ***Email*** | ***Term of Service*** |
| Chair |  |  |  |
| Co-Chair (if applicable) |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |

2) Previous activities/ accomplishments since AP-LS EC Meeting Report:

Briefly describe what your committee did since the last committee report (include how you spent your budgeted money from last year), your evaluation of the committee’s work, and any factors that could make your committee’s work more effective.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

Racial Justice and Inclusion:Please list any initiatives or steps your committee took to address racial/social justice issues and inclusion.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

Open Science Practices: Please list any initiatives or steps your committee took to promote open science practices.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

3) Your budget request for upcoming year (budget year is from January to December):

**Note**: Please see the separate guidelines concerning [budget](#Budget) requests. Please note that requests related to invited speakers at the AP-LS conference should be deferred for submission to the Conference Advisory Committee.

|  |  |
| --- | --- |
| Specific item requests: | Item Justifications: |
|  |  |

Explanations for any proposed funding increases (or N/A if not applicable):

**AP-LS Budget and Reimbursement Information and Recommendations**

Process: Budget requests are first reviewed by the Finance Committee. The Finance Committee will work with the person/committee making the request to resolve inconsistencies between committees, potential errors, redundant costs, ensure compliance with APA accounting and tax laws, and any related matters.  For continuing committees, the Finance Committee will use the previous year’s budget, actual spending, and projected income as a guide for developing the overall budget. If a budget request differs significantly (monetarily or in scope) from previous requests, the Finance Committee will present it for EC discussion; otherwise the budget will be presented in its entirety.

**Budget Considerations**

To facilitate budget preparation and adherence by committees, we are providing this list of rules that guide our finances. This is a living document that will be updated as processes and requirements change. Please bookmark this document for reference going forward. 

1. Budget requests are made on an annual basis. Unspent money will not carry over into the next year.
   1. **Approved budgets do not go into effect until January of the following year.** Any changes to a committee’s operation based on budget changes must therefore wait until that next calendar year.
   2. Reimbursements for committee meetings over a meal (e.g., lunch while at AP-LS) are acceptable, but please include with the budget request a brief description of the agenda for such a meeting.
   3. AP-LS meal budgets for committees are capped at $30/person.
2. Conference-related expenses
   1. For invited conference guests by committees, the usual maximum honorarium will be $1,000 total. Each committee can decide if it would like to provide travel costs and an honorarium or just an honorarium, but the total generally does not exceed $1,000.
   2. This is the suggested maximum and justification should be provided for whatever amount is requested.
   3. To note, the plenary speakers for the conference generally receive $1,000 honorarium with a one night hotel stay at the conference hotel, GSA-based per diem expenses for meals, coach class air travel to the conference, and waiver of conference registration fee. Continuing Education speakers are paid a rate of $1,500 for a full day workshop ($750 for half-day), one night hotel stay at the conference hotel, GSA-based per diem expenses for meals, and coach class air travel to the conference.
   4. If you are having a speaker present at APA, please remember to include APA conference registration fees in your budget request.
3. Graduate and undergraduate workers are paid $20/hour.
4. There are no per diem payments except for APA and AP-LS conference chairs.
5. Printing costs should be avoided if possible. For instance, the committees should utilize the resources of the Social Media Committee and other electronic resources rather than printing.
6. If you would like to deviate from these guidelines, please include a rationale for such in your budget request/committee report.

**Reimbursement and Payment Considerations**

1. Disbursements (Stipends, Honorariums, and Awards)
   1. If you are a chair of a committee that awards honorariums, awards, or pays stipends, then we need you to collect the W-9/W-8 forms from those individuals you want AP-LS to pay.  Please submit those forms with a memo (and excel spreadsheet if there are numerous awards/checks) detailing who should be paid and how much.
      1. Reimbursed travel consists of reasonable air, reasonable hotel for three nights, and taxi/Uber/Lyft from airport to conference and from conference to airport. We do not cover airport parking or car rentals.
   2. **We request that you have the recipients fill out the** [**ACH Direct Deposit form**](https://drive.google.com/file/d/1xuIT7-pTi0ckrsI-rxLHH8bK3bO6q2bC/view?usp=sharing). They can send the form directly to APA or you can include them with the [W-9](https://www.irs.gov/pub/irs-pdf/fw9.pdf)/[W-8](https://www.irs.gov/pub/irs-pdf/fw8ben.pdf) forms so we can include them when we request payments (but please let us know that an ACH form was completed so we can tell APA to transfer the money rather than cut a check).
      1. If the recipients are being paid by check instead, please let us know if the address for the check differs from the W9 and to whose attention the check/payment should be brought if sent to an institution’s OSP.
   3. Any travel receipts for reimbursement should be submitted within 2 weeks of travel to comply with APA Accounting’s new deadlines.
2. Voting Members, Editors (LHB, Book Series, Newsletter, Website) Travel Reimbursement:
   1. 3 Nights Hotel
   2. Airfare
   3. Uber/Taxi from Airport to Conference Hotel and Hotel to Airport
   4. Registration fee is waived for AP-LS conference, but it is not covered for the APA convention
3. Committee chairs (non-voting members):
   1. Registration fee is waived for AP-LS conference, but it is not covered for the APA convention

Please send all payment/reimbursement requests to the treasurer ([treasurer@ap-ls.org](mailto:treasurer@ap-ls.org)) ***and*** SBI ([office@ap-ls.org](mailto:office@ap-ls.org)).

If you have any questions, please reach out to the AP-LS treasurer, Dr. Jen Perillo, at [treasurer@ap-ls.org](mailto:treasurer@ap-ls.org).

American Psychology-Law Society (AP-LS)

Committee Report Template for Committee Chairs

**Submitted in Advance of the AP-LS annual meeting**

**Due annually on February 1st to** [**office@ap-ls.org**](mailto:office@ap-ls.org)

*Note*: AP-LS Executive Committee meetings are done as a consent agenda, which means that agenda items that are routine, procedural decisions and decisions that are likely to be noncontroversial will be approved together without discussion or individual motions. This will free up time for discussion about “action items” (see below).

**Action Item(s) Section:**

List action items (e.g., concerns/questions about committee governance and structure) for potential EC consideration/approval at the AP-LS meeting in March.

*Note*: Action items are any committee activity that falls outside of the committee descriptions provided within the AP-LS [bylaws](#Bylaws) and/or committee terms of reference. Items listed here may or may not be raised at the EC meeting depending on whether there are more appropriate methods of responding to the item(s).

|  |  |
| --- | --- |
| Action Item | Explanation |
|  |  |

**Information Section:**

1. Basic committee information (Please add rows as necessary):

|  |  |  |  |
| --- | --- | --- | --- |
| ***INSERT COMMITTEE NAME HERE*** | | | |
| ***Position*** | ***Member name*** | ***Email*** | ***Term of Service*** |
| Chair |  |  |  |
| Co-Chair (if applicable) |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |
| Member |  |  |  |

2) Previous activities/ accomplishments since APA EC Meeting Report:

Briefly describe what your committee did since the last committee report (include how you spent your budgeted money from last year), your evaluation of the committee’s work, and any factors that could make your committee’s work more effective.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

Racial Justice and Inclusion:Please also list any initiatives or steps your committee took to address racial/social justice issues and inclusion.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

Open Science Practices: Please list any initiatives or steps your committee took to promote open science practices.

|  |  |
| --- | --- |
| Activity | Explanation (including any funds spent) |
|  |  |

\*Please note that budgets run annually from Jan-Dec, and budget requests for next year will be made in the pre-APA meeting report which is due on May 1st.\*

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Book Award Committee

*Responsibilities:* The Book Award committee is responsible for soliciting nominations for and determining the winner of the AP-LS Book Award, which recognizes outstanding scholarship in psychology and law. Winner(s) of the biennial award give an award address at the AP-LS conference.

*Relation to AP-LS Vision, Mission and Values.:* The Book Award Committee supports the following aspects of the AP-LS Vision: The major catalyst for stimulation, growth, and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interests in psychology-law science and practice; the premier innovator in the education, development, and training of psychology-law scientists, practitioners and educators; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principal leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts. The work of the Book Award Committee also supports the AP-LS Core Value of continual pursuit of excellence.

*Meetings:* The committee meets via phone, online, or in-person as needed to review nominations and determine an award winner.

*Membership*: The Committee membership consists of the Chair and additional AP-LS members as determined by the needs of the committee. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Book Award committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* BRIDGE (Broadening Representation, Inclusion, Diversity, and Global Equity for AP-LS)

Responsibilities: The BRIDGE Committee engages in activities that facilitate its mission of 1) increasing the representation and participation of under-represented groups in the field of psychology and law and 2) promoting research related to diversity in psychology and law. Responsibilities of BRIDGE members include awarding and administering student grant programs and outreach to students and professionals from under-represented groups,[[1]](#footnote-1) as well as developing new strategies to promote diversity within the field of psychology and law.

*Relation to AP-LS Vision, Mission and Values:* The BRIDGE Committee supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The BRIDGE also supports the AP-LS Core Values of: outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The BRIDGE does not have a set meeting schedule. Most BRIDGE business is conducted by email.

*Membership:* BRIDGE welcomes participation from individuals who have completed their training in psychology and/or law and have a commitment to the MAC BRIDGE mission. We strive to have committee members who are diverse in terms of training, interests, and background characteristics. There is not a prescribed number of committee members. The Chair and Members are appointed by the AP-LS President.

*Reporting:* BRIDGE provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The BRIDGE Chair or Co-Chairs attend the Executive Committee meetings when possible.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Conference Advisory Committee

*Responsibilities:* The Conference Advisory Committee is responsible for advising and assisting the Conference Committee Co-Chairs on organizing the Society’s conferences. The Conference Advisory Committee also advises the Executive Committee on locations for future conferences and selects the student travel award(s) for the conference.

*Relation to AP-LS Vision, Mission and Values:* The Conference Advisory Committee supports the following aspects of the AP-LS Mission: the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts. The Conference Advisory Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The Conference Advisory Committee meets via phone conference or email several times during the year.

*Membership:* The Conference Advisory Committee consists of the Chair (3-year term) and former Conference Co-Chairs. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Conference Advisory Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Continuing Education Committee

The Continuing Education (CE) workshops planned by the Continuing Education Committee are the primary vehicle for the American Psychology-Law Society’s vision of translation of knowledge into practice.  Through CE workshops, AP-LS conference participants receive in-depth exposure to important developments and innovations in psychology-law and skills training that they can use in practice and/or can pass along to students and colleagues. The Society’s core values of knowledge and application based on methods of science, outstanding service to its members and society, and continual pursuit of excellence are the driving force behind the CE workshops on psychology-law presented to our members.

*Responsibilities:* The Continuing Education Committee is responsible for the provision of pre-conference continuing education workshops that are in compliance with APA or other appropriate professional standards. The committee ensures that workshops are high quality, evidence-based, and culturally diverse. The committee is also responsible for obtaining APA approval for offering CE credits.

*Relation to AP-LS Vision, Mission and Values:* The Continuing Education Committee supports the following aspects of the AP-LS Mission: the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens. The Continuing Education Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* The Continuing Education Committee meets via phone conference at least two times per year.

*Membership:* The Continuing Education Committee consists of a Chair and additional AP-LS members as determined by the needs of the committee. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Continuing Education Committee provides an annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed. Reports are also prepared annually, at a minimum, to the American Psychological Association about continuing education activities during the reporting period.

*Other:* AP-LS pays an annual fee to APA to support continuing education activities.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Corrections Committee

*Responsibilities:* The purpose of this ad hoc committee is to address corrections-related issues within the division. The goal is for this committee to be a catalyst within AP-LS for stimulating, growing and disseminating corrections-related research that informs practice, policy, and the general public. Given the many concepts relevant to corrections that are related to issues of justice/fairness (including disparity/diversity issues), the promotion and dissemination of state-of-the-art, scientifically-supported corrections knowledge is of central importance to the Corrections Committee.

*Relation to AP-LS Vision, Mission and Values:* The Corrections Committee supports the following aspects of the AP-LS Mission: the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Corrections Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* The Committee does not have regularly scheduled meetings.

*Membership:* The Committee consists of a Chair and additional AP-LS members as determined by the committee needs. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Dissertation Awards Committee

*Responsibilities:* The Dissertation Awards Committee is responsible for conferring Dissertation Awards for scientific research and scholarship relevant to the promotion of the interdisciplinary study of psychology and law. Students who complete dissertations involving basic or applied research in psychology and law, including its application to public policy, are encouraged to apply for these awards.

*Relation to AP-LS Vision, Mission and Values:* The Dissertation Awards Committee supports the following aspects of the AP-LS Mission: the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; The Dissertation Awards Committee also supports the AP-LS Core Values of: continual pursuit of excellence and knowledge and application based on methods of science.

*Meetings:* The Dissertation Awards Committee is organized by the Chair, and email correspondence between the Chair and Committee members occurs in December of each year notifying members of their dissertation submission review assignments along with time frame expectations for returning these reviews. The Chair then sends confirmation emails to the members once their reviews are received. The Chair convenes a conference call involving three pre-selected Committee members to review the top ranking dissertations and determine first, second, and third place awards. These three “finalist” Committee members then communicate the results to the Chair.

*Membership:* The Dissertation Awards Committee consists of the Chair and additional AP-LS members as determined by the needs of the committee. Each member serves for three years, and every attempt will be made to stagger terms such that there are five first-year members, five second-year members, and five third-year members. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Dissertation Awards Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee*: Early Career Professionals (ECP)

*Responsibilities*: The ECP Committeeis responsible for: (1) developing and maintaining programs that address needs typically encountered by ECPs; (2) working with other AP-LS committees in pursuing agendas of relevance to ECPs; and (3) acting as a liaison to the APA Committee on Early Career Psychologists. At present, a primary responsibility of the AP-LS ECP Committee is to oversee the peer-reviewed ECP Grants-in-Aid program. The ECP Committee also hosts workshops or other skills-advancing events at the annual AP-LS conference, and facilitates social and networking events at the annual AP-LS and APA conferences. The Chair or one of the Committee’s members typically authors a column in the AP-LS newsletter each year.

*Relation to AP-LS Vision, Mission and Values:* The mission of the ECP Committee is consistent with the aspect of the AP-LS Vision Statement regarding the aspiration to be the premier innovator in the education, development, and training of psychology-law scientists, practitioners, and educators in that the Committee was formed to provide support to scientists, practitioners, and educators during a crucial period of professional identity development. The ECP Committee helps further AP-LS’ Core Value of Knowledge and Application Based on Methods of Science through its Grant-in-Aid program. The ECP Committee also supports the AP-LS Core Values of: outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The committee meets via phone, online, or in-person as needed throughout the year to respond to ongoing issues raised by ECPs. More frequent meetings are held during the weeks around deadlines associated with the Grants-in-Aid program.

*Membership*: The Committee membership consists of the Chair and additional AP-LS members as determined by the needs of the committee. The AP-LS President appoints the Chair and members.

*Reporting:* The ECP committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Fellows Committee

*Responsibilities:* The Committee reviews all nominations for Fellows (in Division 41, APA) and Distinguished Member (in AP-LS). The Committee collects and considers such supporting materials as are necessary and recommends nominees for Fellow status in the Division or Distinguished Member in the Society.

*Relation to AP-LS Vision, Mission and Values:* The Committee on Fellows supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators. The Fellows Committee also supports the AP-LS Core Value of continual pursuit of excellence.

*Meetings:* The Committee conducts virtual meetings as necessary.

*Membership:* The Committee consists of a Chair and additional AP-LS members as determined by the needs of the committee. The Chair and Members are appointed by the AP-LS President. All members of the Committee on Fellows must be Full Members of APA.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Finance Committee

*Responsibilities:* The Finance Committee is responsible for advising on both the long-term investments and the annual budget. The Finance Committee is responsible for advising the Executive Committee on the recruitment and retention of an investment firm to handle AP-LS investments; monitoring the performance of the investment firm; and serving as a liaison between the investment firm and the Executive Committee.

*Relation to AP-LS Vision, Mission and Values:* The Finance Committee does not directly address the points in the AP-LS Mission but rather helps ensure the Society’s financial viability so that it can fulfill its mission. The Investment Oversight Committee also supports the AP-LS Core Values of outstanding service to its members and to society.

*Meetings:* The Finance Committee meets via phone conference, online, or in-person as needed.

*Membership:* The membership of the Finance Committee will consist of standing Executive Committee members and rotating members. The standing EC members will consist of: AP-LS treasurer (committee chair), President, Past President, President-Elect, and Student Committee President. The executive director of AP-LS will be an additional non-voting standing member of the committee. Rotating members will consist of an additional 1-3 AP-LS members that may or may not be members of the Executive Committee. These members are appointed by the AP-LS president, and preference will be given to appointing at least one member with expertise with organizational financial management.

*Term:* The standing EC members will serve terms on the finance committee consistent with their EC roles. The remaining members will serve a three-year term with staggered rotation.

*Reporting:* The Finance Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

*Other:* The Executive Committee has decided to not impose limits on the types of investments for which AP-LS funds are eligible.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Governance Committee

*Responsibilities:* The Governance Committee continually reviews governance operations with the goal of improving effectiveness and efficiency. Governance operations include (but are not limited to): recommending the creation or dissolution of committees, recommending the scope of work by individual committees, structuring Executive Committee reports and meetings, facilitating review and updating of bylaws, and coordinating the strategic planning process.

*Relation to AP-LS Vision, Mission and Values:* The Governance Committee does not directly address the points in the Mission Statement but rather helps the Society as a whole fulfill its mission through efficient and effective operations and ensuring alignment of the organization structure with the Society’s mission and vision. The Governance Committee also supports the AP-LS core value of outstanding service to its members and society.

*Meetings:* The Governance Committee meets as needed by email, telephone, and in person at conferences.

*Membership:* The committee shall be comprised of five members, including the three Members-at-Large. The Chair shall be the most senior Member-at-Large in their last year of service. All members are appointed by the President. Committee member terms shall be three years and shall be reasonably staggered to ensure continuity.

*Reporting:* The committee provides a semi-annualwritten report to the Executive Committee as requested by the AP-LS President.

*Other:* Recommendations for AP-LS Officer candidates are made by the Nominations and Awards Committee.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Graduate Student Grants-in-Aid Committee

*Responsibilities:* The Graduate Student Grants-in-Aid Committee reviews proposals for small grants to support research by graduate students that addresses psycholegal issues.

*Relation to AP-LS Vision, Mission and Values:* The Graduate Student Grants-in-Aid Committee supports the following aspects of the AP-LS Mission: the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice. The Graduate Student Grants-in-Aid Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The Graduate Student Grants-in-Aid Committee meets via phone conference twice per year to discuss the proposals and make funding decisions. Additional discussions via phone conference or online communication may occur as needed.

*Membership:* The Graduate Student Grants-in-Aid Committee consists of AP-LS members including members representing AP-LS’s diversity in terms of research areas. Committee members are employed across both academic and non-academic settings in order to promote research in under-developed areas of basic and applied research. Members serve a four-year term with each member serving as Chair during the fourth and final year of his or her term.

*Reporting:* After funding decisions are made within each cycle, the Graduate Student Grants-in-Aid Committee Chair sends a summary report detailing information about the funded projects and student researchers to the Treasurer for fund disbursement. In addition, the Chair provides a semi-annual written report to the Executive Committee including the information about funded projects as requested by the AP-LS President. When possible, the Chair attends this annual meeting; otherwise, the Chair is available to discuss the report with the Executive Committee as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Legal Scholars Committee

*Responsibilities:* The Legal Scholars Committee is responsible for promoting the recruitment and retention of legal scholars in the Society.

*Relation to AP-LS Vision, Mission and Values:* The Legal Scholars Committee supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Legal Scholars Committee also supports the AP-LS Core Values of: knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* There are no scheduled meetings. All discussions are handled by e-mail unless a member would like to schedule a conference call.

*Membership:* The Legal Scholars Committee consists of a Chair and additional members with background and/or experience in legal scholarship (preferably scholars with degrees in law and/or law school appointments). The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Legal Scholars Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meeting to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Liaisons to Committees and Councils

*Responsibilities:* Liaisons to Committees and Councils act as connections between AP-LS and other related Societies, Committees, or Councils. They are responsible for attending the AP-LS Executive Committee meetings and submitting reports keeping AP-LS informed and involved with the other organization as relevant. Similarly, they will relay relevant information about AP-LS and activities to the other organization.

*Relation to AP-LS Vision, Mission and Values:* Liaisons support the following aspects of the AP-LS vision: serving as a uniting force for psychology-law science and practice, the major catalyst for the stimulation, growth, and dissemination of psychology-law science and practice, the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interests in psychology-law science and practice, the premier innovator in the education, development, and training of psychology-law scientists, practitioners, and educators, the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers, and the public to use psychology-law knowledge in the pursuit of justice for all citizens. It supports the core values of outstanding service to its members and society, social justice, diversity and inclusion.

*Meetings:* Liaisons do not meet regularly as a committee. Instead, they regularly attend the AP-LS Executive Committee meetings.

*Membership:* Appointment of liaisons is done by the president. Liaisons may also be proposed by other organizations and approved by the president.

*Reporting:* Liaisons provide a semi-annual written report to the Executive Committee as requested by the AP-LS President. Liaisons attend the Executive Committee meeting to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Nominations and Awards

*Responsibilities:* The Nomination and Awards Committee is responsible for preparing a slate for elected positions, the Distinguished Contributions Award, and the Saleem Shah Early Career Award. Most activity takes place from fall to mid-February; nominations for elected positions are due to APA by February 15; AP-LS conference chairs typically require names of awardees and supporting information by mid- to late January.

*Relation to AP-LS Vision, Mission and Values:* The Nominations and Awards Committee supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators. The Nominations and Awards Committee also supports the AP-LS Core Values of: continual pursuit of excellence; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The Committee meets as needed by phone and email.

*Membership:* The Committee is chaired by the immediate Past-President and includes the President, President Elect, and two or three non-Executive Committee members appointed by the President.

*Reporting:* The Nomination and Awards Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Practice Committee

*Responsibilities:* The Practice Committee provides guidance to the Executive Committee, editors, and committee chairs concerning broad issues about practice, such national and international trends affecting the psychology-law practice and the development and dissemination of information that is useful for psychology-law practitioners.

*Relation to AP-LS Vision, Mission and Values:* The Practice Committee supports the following aspects of the AP-LS Mission: A unifying force for psychology-law science and practice; the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Practice Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* There are no scheduled meetings. All discussions are handled by e-mail unless a member would like to schedule a conference call.

*Membership:* The Practice Committee consists of AP-LS members with professional practice experience as determined by the needs of the committee. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides an annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Professional Development of Women (PDW)

*Responsibilities:* The PDW Committee is responsible for promoting the success and professional development of female scientists and practitioners in the field of legal/forensic psychology. By identifying and addressing potential obstacles to career advancement, the committee hopes to promote better representation of women at all levels of academic and professional rank and greater recognition of women’s achievement in AP-LS and AAFP. To meet this objective, the PDW Committee provides support, mentorship, and training to AP-LS members through meetings at the annual AP-LS conference and via a blog overseen by members of the committee. On occasion, the PDW Committee may also survey the membership to assess needs of the membership and to monitor the challenges/successes of both men and women in the field.

*Relation to AP-LS Vision, Mission and Values:* The PDW supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The PDW also supports the AP-LS Core Values of: continual pursuit of excellence; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The PDW Committee meets via phone conference, email, and in person at least four times per year.

*Membership:* The PDW Committee consists of both male and female AP-LS members who represent both scientist and practitioner settings. The committee includes a Chair and additional members as determined by the needs of the committee, one of whom is a representative of the AP-LS Student Section. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The PDW Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meeting to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Publications and Communications Committee

*Responsibilities:* The Publications and Communications Committee shall be responsible for publication of the Society's newsletter, journals, and book series; advise the Nominations and Awards Committee on candidates to assume editorial duties of Society publications as openings occur; oversee such journals, newsletters, books, book series, pamphlets, and other materials as will inform the psychological and legal communities and the public about research and practice in the area of law and psychology; and make recommendations to the Executive Committee to ensure that the membership receives all communication and information relevant to Society affairs to the maximum extent feasible.

*Relation to AP-LS Vision, Mission and Values:* The Publications and Communications Committee supports the following aspects of the AP-LS Mission: A unifying force for psychology-law science and practice; the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Practice Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* The Publications and Communications Committee does not meet on a regular basis but attends Executive Committee meetings.

*Membership:* The Publications and Communications Committee should include: the editor of *Law and Human Behavior* (Chair), the editors of other journals published by the Society, the editor of the Society newsletter, the editor of the Society web page, and the editor of the Society book series.

*Reporting:* Members of the Publications and Communications Committee submit semi-annual reports to the Executive Committee as a function of their roles in the organization (e.g., the chair of the Social Media Committee submits a report for that committee, the Editor of Law and Human Behavior submits a journal report).

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Research Committee

*Responsibilities:* The Research Committee provides guidance to the Executive Committee, editors, and committee chairs concerning broad issues about research, such as the promotion of research funding for psychology-law issues, national and international research trends, ethics in research, evidence-based approaches to practice and policy, and mentoring in research.

*Relation to AP-LS Vision, Mission and Values:* The Research Committee supports the following aspects of the AP-LS Mission: A unifying force for psychology-law science and practice; the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Research Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* There are no scheduled meetings. All discussions are handled by e-mail unless a member would like to schedule a conference call.

*Membership:* The Research Committee consists of AP-LS members reflecting to the extent possible the Society’s diversity in research. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Science Impact and Communication

*Responsibilities:* The Committee addresses issues relevant to advocacy for and communication of psychological science in legal contexts. The Committee will be responsible for assessing and the state of science impact mechanisms throughout APLS (and increasing structures for improving impact), monitoring and leveraging APA resources and partnerships to elevate the voice of our division membership, working toward better amplifying the voices and research of our members, improving education in science communication for our membership, helping promote open science, and improving the recognition of our membership involved in advocacy efforts.

*Relation to AP-LS Vision, Mission and Values:* CSIC supports the following aspects of the AP-LS Mission: The American Psychology-Law Society aspires to excel as a valuable, effective, and influential organization advancing the science of psychology-law and the translation of psychology-law knowledge into practice and policy, serving as…the major catalyst for the stimulation, growth, and dissemination of psychology-law science and practice…the leading advocate for psychology-law knowledge and practicing informing practitioners, policy makers, and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principal leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural, and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity, and justice. CSIC also supports the core values of: continual pursuit of excellence, knowledge and application based on methods of science, outstanding service to its members and to society; social justice, diversity and inclusion, and ethical action in all that we do.

*Membership:* CSIC consists of a chair, our APA Division Council Representatives, Division Members who are active in APA Advocacy Roles, and additional members as needed to represent AP-LS’s diversity in terms of membership, research areas, and areas of advocacy and meet the needs of the committee. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Scientific Review Paper Committee

*Responsibilities:* The Committee oversees the process by which scientific review papers (or “white papers”) are prepared, reviewed, and approved. Only those topics that are approved by the Executive Committee of AP-LS will be considered for a white paper. The Committee Chair is responsible for appointing the lead author, working with the lead author, and approving additional members of the writing group. The Committee Chair will ensure that the process involves extensive opportunities for wide input from AP-LS members, which will normally include postings of a draft for AP-LS member comments, presentation of the paper at an AP-LS annual conference meeting, and targeted reviews by other experts solicited by the Committee Chair as appropriate, including the Editor of *Law and Human Behavior*. The manuscript will be submitted to *Law and Human Behavior* for publication and requires approval of the Executive Committee of AP-LS before it becomes an official scientific review paper of AP-LS.

*Relation to AP-LS Vision, Mission and Values:* The Scientific Review Paper Committee supports the following aspects of the AP-LS Mission: A unifying force for psychology-law science and practice; the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice; the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the leading advocate for psychology-law knowledge and practice informing practitioners, policy makers and the public to use psychology-law knowledge in the pursuit of justice for all citizens; a principle leader and global partner promoting psychology-law knowledge and methods to improve justice in diverse, multicultural and international contexts; and an effective champion of the application of psychology-law to promote human rights, dignity and justice. The Scientific Review Paper Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* N/A

*Membership:* There is a standing Committee Chair, but the extended committee is ad hoc for any given paper and is composed of those who write the paper. The Chair and committee members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meeting to discuss the report as needed.

*Other:* There have been only two scientific review papers in AP-LS history, one on eyewitness identification and one on confessions. The general attitude of the Executive Committee and the current and previous Chair of the Scientific Review Paper Committee can be described as very conservative. A topic must reach a rather high point of scientific clarity and consensus among AP-LS members to justify consideration.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Social Media Committee

*Responsibilities:* The Social Media Committee is responsible for investigating the appropriateness of various social media outlets for an AP-LS presence, making recommendations to the Executive Committee for establishing appropriate presences, and launching and maintaining the social media outlets. The Social Media Committee also coordinates with the Student Section regarding its social media initiatives. The committee will develop and maintain guidelines to educate committee and AP-LS members about best practices for using social media for professional purposes. The Social Media Committee will explore the development of apps (and other new technology) to facilitate member interaction and activities at conferences and within the AP-LS organization.

*Relation to AP-LS Vision, Mission and Values:* The Social Media Committee supports the following aspects of the AP-LS Mission: the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice. The Social Media Committee also supports the AP-LS Core Values of: outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The Social Media Committee meets via phone conference, online, or in person at least 4 times per year.

*Membership:* The Social Media Committee membership consists of AP-LS members (one of whom will serve as Chair), and at least one student member. The Chair and Members are appointed by the AP-LS President.

*Term Length:* Committee members will serve for 3-year terms. However, to assist in the initial staggering of committee members’ terms, 2 initial members will serve 2-year terms.

*Reporting:* The Social Media Committee provides a semi-annual or annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Teaching, Training and Careers Committee (TTC)

*Responsibilities:* The committee is responsible for soliciting and reviewing applications for the Teaching and Mentoring Award. Additionally, TTC members edit, review, and recruit articles for the Teaching Techniques Newsletter column. The committee develops, updates, and maintains the Guide to Graduate Programs in Legal and Forensic Psychology on the AP-LS website. Finally, the committee presents a symposium at the annual conference on novel trends related to training, teaching, and careers in psychology and law.

*Relation to AP-LS Vision, Mission and Values:* The TTC supports the following aspects of the AP-LS Mission: the primary resource for all psychology-law scholars and practitioners and for members of other disciplines with interest in psychology-law science and practice; the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators. The TTC also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion; and ethical action in all that we do.

*Meetings:* The committee meets at the AP-LS conference to discuss agenda items. The subcommittees for the Guide to Graduate Programs or the Teaching and Mentoring Award may also communicate via conference calls to discuss ratings and applications.

*Membership:* The TTC committee consists of the Chair and other committee members as determined by the needs of the committee. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Undergraduate Student Grants-in-Aid Committee

*Responsibilities:* The Undergraduate Student Grants-in-Aid Committee reviews proposals for small grants to support research by undergraduate students that addresses psycholegal issues.

*Relation to AP-LS Vision, Mission and Values:* The Undergraduate Student Grants-in-Aid Committee supports the following aspects of the AP-LS Mission: the major catalyst for the stimulation and growth and dissemination of psychology-law science and practice. The Undergraduate Student Grants-in-Aid Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* The Undergraduate Student Grants-in-Aid Committee meets via phone conference twice per year to discuss the proposals and make funding decisions. Additional discussions via phone conference or online communication may occur as needed.

*Membership:* The Undergraduate Student Grants-in-Aid Committee consists of ~~four~~ AP-LS members including members representing AP-LS’s diversity in terms of research areas. Committee members are employed across both academic and non-academic settings in order to promote research in under-developed areas of basic and applied research. Members serve a four-year term with each member serving as Chair during the fourth and final year of his or her term.

*Reporting:* After funding decisions are made within each cycle, the Undergraduate Student Grants-in-Aid Committee Chair sends a summary report detailing information about the funded projects and student researchers to the Treasurer for fund disbursement. In addition, the Chair provides a semi-annual written report to the Executive Committee including the information about funded projects as requested by the AP-LS President. When possible, the Chair attends this annual meeting; otherwise, the Chair is available to discuss the report with the Executive Committee as needed.

American Psychology-Law Society

Committee Terms of Reference

*Committee:* Undergraduate Paper Award Committee

*Responsibilities:* The Undergraduate Paper Award Committee annually reviews undergraduate submissions and awards 1st, 2nd, and 3rd place. Each submission is blind reviewed by two members based on a created rubric. Winners are notified (around August 31st), and the Chair coordinates with the next year’s conference chairs so that winners may present their results at a poster session at the ensuing AP-LS conference.

*Relation to AP-LS Vision, Mission and Values:* The Undergraduate Paper Award Committee supports the following aspects of the AP-LS Mission: the premier innovator in the education and development, and training of psychology-law scientists, practitioners, and educators. The Undergraduate Paper Award Committee also supports the AP-LS Core Values of: continual pursuit of excellence; knowledge and application based on methods of science; outstanding service to its members and to society; and social justice, diversity and inclusion.

*Meetings:* There are no scheduled meetings. All discussions are handled by e-mail unless a member would like to schedule a conference call.

*Membership:* The membership of the Undergraduate Paper Award Committee currently consists of a Chair and members as determined by the needs of the committee with attempts to have broad representation across different areas. The Chair and Members are appointed by the AP-LS President.

*Reporting:* The Committee provides a semi-annual written report to the Executive Committee as requested by the AP-LS President. The Chair attends the Executive Committee meetings to discuss the report as needed.

*Other:* Due to the monetary prize associated with the award, the Chair must apply for funding every year from the Executive Committee at the August meeting.

**BY-LAWS OF THE AMERICAN PSYCHOLOGY-LAW SOCIETY, DIVISION 41 OF THE AMERICAN PSYCHOLOGICAL ASSOCIATION**

Article I: Name and Purpose

1. The name of this organization shall be: The American Psychology-Law Society (Society)/Division 41 of the American Psychological Association (Association).

2. The purposes of the Society shall be to:

a. Advance the contributions of psychology to the understanding of law and legal institutions through basic and applied research;

b. Promote the education of psychologists in matters of law and the education of legal personnel in matters of psychology, including the appropriate use of psychologists in the legal system; and

c. Inform the psychological and legal communities and the general public of current research, educational, and service activities in the field of psychology and law.

Article II: Membership

1. There shall be ~~eight~~ six categories of members in the Society:

~~a. Full Members shall be those with doctorate degrees in Psychology who join both the Association and the Society.~~

~~b. Associates shall be those with master’s degrees in Psychology who join both the Association and the Society. Associates are eligible to vote after five consecutive years of Association membership (referred to as Five-Year Voting Associates).~~

~~c. Fellows shall be Full Members who have been granted Fellow Status by the Association and Society.~~

~~d. Full Affiliates shall be those with terminal degrees who join the Society but do not join the Association.~~

~~e. Distinguished Members shall be Full Affiliates who have been granted Distinguished Member status by the Society.~~

~~f. International Affiliates shall be Full Affiliates who join the Society and reside outside the United States.~~

~~g. Student Affiliates shall be undergraduate or graduate students who join the Society.~~

~~h. High School Teacher Affiliates of the Association who wish to join the Society may do so as High School Teacher Affiliates of the Society.~~

a. Full Members shall be those with doctorate degrees in Psychology or related discipline or a Juris Doctorate who join both the Association and the Society. Full Affiliates shall be those with doctoral degrees in Psychology or a related discipline or a Juris Doctorate who join the Society but do not join the Association.

b. Associates shall be those with master’s degrees in Psychology or a related discipline or a terminal bachelors degree who join both the Association and the Society. Associates are eligible to vote after 5 consecutive years of Association membership (referred to as Five-Year Voting Associates). Associate Affiliates shall be those with master’s degrees in Psychology or a related discipline or a terminal bachelors degree who join the Society but do not join the Association.

c. Early Career Professional Members shall be those within 10 years of receiving a doctoral degree in Psychology or related discipline or a Juris Doctorate who join both the Association and the Society. Early Career Professional Affiliates shall be those within 10 years of receiving a doctoral degree in Psychology or related discipline or a Juris Doctorate who join the Society but do not join the Association.

d. Fellows shall be Full Members who have been granted Fellow Status by the Association and Society. Distinguished Members shall be Full Affiliates who have been granted Distinguished Member status by the Society.

e. International Affiliates shall be Full Affiliates who join the Society and reside outside the United States.

f. Student Affiliates shall be undergraduate or graduate students who join the Society.

2. Members from all ~~eight~~ six categories of membership are eligible to serve on Society committees.

3. Full Members nominated for Fellow in the Society must provide evidence of unusual and outstanding contributions in the area of psychology and law. All candidates for Fellow must be endorsed by at least two Fellows of the Society. In addition, all candidates for Fellow must meet the requirements of the by-laws of the Association. Full Affiliates nominated for Distinguished Member in the Society must provide evidence of unusual and outstanding contributions in the area of psychology and law. All candidates for Distinguished Member must be endorsed by at least two Fellows or Distinguished Members of the Society.

4. Minimum membership dues are set by vote of the Executive Committee and may be imposed on all members. Non-payment of dues for two consecutive years shall be considered as equivalent to resignation from the Society.

Article III: Officers and Voting Members of the Executive Committee

1. The officers of the Society and voting members of the Executive Committee shall consist of a President, a President-Elect, an Immediate Past-President, a Secretary, a Treasurer, three Members-at-Large, Division Representatives to the Council of Representatives of the Association (in numbers permitted by the Association), and a Student Committee Chair. Each shall perform the usual duties of the respective office and specific duties provided elsewhere in these By-Laws or assigned by the Executive Committee (see Article IV, Section 2 of these By-Laws).

a. President:

The President shall be the principal officer of the Society and shall in general supervise all of the business and affairs of the Society. The President shall preside at all meetings of the membership and of the Executive Committee and in general shall perform all duties incident to the office of President and such other duties as may be prescribed by the Executive Committee. The President shall be elected for a three-year term, serving the first year as President-Elect, the second year as President, and the third year as Immediate Past-President. Full Members and Full Affiliates, Fellows and Distinguished Members are eligible to serve as President. Full Members, Full Affiliates, Fellows and Distinguished Members, and Five-Year Voting Associates are eligible to vote in the election of President.

In the absence of the President or in the event of the President's inability to act, the President-Elect shall perform the duties of the President and, when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The President-Elect shall perform such other duties as from time to time may be assigned by the President or by the Executive Committee.

b. Treasurer:

The Treasurer shall have charge and custody of and be responsible for all funds of the Society, receive and give receipts for monies due and payable to the Society, deposit all such monies in the name of the Society in such banks or other depositories as shall be selected by the Executive Committee, prepare an annual financial report and a budget for the upcoming year for the Society, and in general perform all duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the President or by the Executive Committee. The Treasurer shall serve for a five-year term of office, this term being staggered with the term of the Secretary in such a manner as to provide continuity for the Executive Committee and the Society.

Nothing in this Section shall be construed to bar collection by the Association or any other entity designated by majority vote of the Executive Committee of funds due and payable to the Society. When such collection occurs, the Treasurer shall have charge of ensuring ultimate deposit of such funds in the accounts of the Society and maintaining appropriate accounting of their receipt. Full Members and Full Affiliates are eligible to serve as Treasurer. Full Members, Full Affiliates, and Five-Year Voting Associates are eligible to vote in the election of Treasurer.

c. Secretary:

The Secretary shall keep the minutes of the meetings of the Executive Committee, be the custodian of the Society records, secure and review evidence concerning the qualifications of all candidates for membership or changes in membership status in the Society, maintain an annually-updated membership list, disseminate information regarding the Society's activities to the membership, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the President or by the Executive Committee. The Secretary shall submit a budget for necessary operating expenses to the Executive Committee for approval, and shall have the authority to hire an Administrative Assistant according to the amount approved for such expenses. The Secretary shall serve for a three-year term of office, this term being staggered with the term of the Treasurer in such a manner as to provide continuity for the Executive Committee and the Society. Full Members and Full Affiliates are eligible to serve as Secretary. Full Members, Full Affiliates, and Five-Year Voting Associates are eligible to vote in the election of Secretary.

d. Members-at-Large:

One Member-at-Large shall oversee Research, Teaching, and Practice committees~~, which include: Research, Grants-in-Aid, Interdisciplinary Grants, Conference Advisory, Scientific Review Papers, Teaching, Training and Careers, Practice, and Continuing Education~~. One Member-at-Large shall be responsible for representing the Special Interest committees~~, which include: Minority Affairs, Early Career Professionals, Professional Development of Women, Student, Corrections, and Legal Scholars~~. One Member-at-Large shall be responsible for managing the Administration, Awards, and Communication committees~~, which include: Governance, Finance, Book Award, Dissertation Award, Nomination and Awards, Fellow, Social Media, Publications and Communications, and the Undergraduate Paper Award~~. Members-at-Large may also take on other duties as assigned by the President, in consultation with the Executive Committee. Members-at-Large shall be elected by Society membership and shall serve terms of three years, these terms being staggered so that one Member-at-Large is elected each year. Full Members, Full Affiliates, Fellows and Distinguished Members are eligible to serve as Members-at-Large. Full Members, Full Affiliates, Fellows and Distinguished Members and Five-Year Voting Associates are eligible to vote in the election of Members-at-Large. In the event that a Member-at-Large is unable to complete his/her term, the President may appoint, with consultation of the Executive Committee, a member to complete the unexpired term of the predecessor in that office.

2. There shall be Divisional Representatives to the Council of Representatives (Council) of the Association in numbers permitted by the Association. Representatives shall be elected for a three-year term of office. In the event that there is more than one Divisional Representative allotted by the Association, their terms will be staggered in such a manner as to provide continuity in representation to the Council. Full Members and Fellows are eligible to serve as Divisional Representatives. Full Members and Five-Year Voting Associates are eligible to vote in the election of Division Representatives. In the event that a Divisional Representative is unable to complete his/her term, the President may appoint, with consultation of the Executive Committee, a member to complete the unexpired term of the predecessor in that office.

3. The Student Committee Chair is elected by the Student Affiliates in accordance with procedures set in the Student Committee By-Laws.

Article IV: Committees

1. The Committees of the Society shall consist of standing committees as provided by the By-Laws. The President, in consultation with the Executive Committee, may establish ad hoc committees and task forces to carry out the business of the Society or to accomplish particular tasks. No committee or task force shall have the authority of the Executive Committee in reference to amending, altering, or repealing the By-Laws; electing, appointing, or removing any officer of the Society; or amending or repealing any resolution of the Executive Committee; nor shall the appointment of any such committee and the delegation thereto of authority relieve the Executive Committee or any individual Executive Committee member of any responsibility imposed upon it by these By-Laws. In accordance with Article V, Section 7 of the By-Laws of the Association, all committees shall be subject to a review by the Association's Board of Directors.

2. Executive Committee:

a. There shall be an Executive Committee of the Society, consisting of the President, the President-Elect, the Immediate Past-President, the Secretary, the Treasurer, the Divisional Representative(s) to the Council, three Members-at-Large, the newsletter editor, web page editor, the editors of the Society's journals, the book series editor, and the chair of the Student Committee of the Society. The newsletter editor, the editor of the Society's journals, the web page editor, and the book series editor are non-voting, ex-officio members of the Executive Committee. All chairs of Society committees are invited to attend Executive Committee meetings. Any vacancy occurring in the Executive Committee shall be filled by an appointment of the President, in consultation with the Executive Committee, to fill the unexpired term of the predecessor in that office.

b. In the conduct of Society business, the Executive Committee shall follow the procedural rules of Keesey’s Modern Parliamentary Procedure.

c. For voting purposes, a quorum shall consist of more than 50% of the voting members of the Executive Committee.

d. The Executive Committee shall set and amend Society policy by majority vote of a quorum. Because the Association is organized under the laws of the District of Columbia, the Association and its divisions, including the Society, cannot make decisions in settings other than those in which all of the board members (or Executive Committee members) can hear one another speak on the topic to be decided. As such, Society business should be carried out using face-to-face, telephone, or web-based meetings whenever possible. If the Society conducts a vote over email, unanimous approval is required; unanimous approval means that every eligible voting member must respond and everyone must agree.

e. The Executive Committee shall meet at least twice annually at the Association’s annual convention and the Society’s annual conference. Other meetings may be held on the call of the President, by consensus of the Secretary and Treasurer, or by consensus of a simple majority of the Executive Committee. All outgoing and incoming members of the Executive Committee should be present at the annual meeting of the Executive Committee (held in conjunction with the Association’s annual convention). With the consideration of new business, the President-Elect shall assume the office of President and the incoming Executive Committee shall take office. All members of the Executive Committee should also be present for the annual meeting of the Executive Committee held in conjunction with the Society’s annual conference.

f. Executive Committee members, other than the journal editors and book series editor, shall not be paid for their services to the Society. Executive Committee members will be reimbursed for travel to Society executive meetings according to the reimbursement policies then in effect. For good cause shown, and with the prior approval of the President, an Executive Committee member shall be considered present at a meeting, and eligible to vote, if participating by conference call or other remote means.

~~3. Fellows Committee:~~

~~The Committee on Fellows shall include Fellows of the Division appointed by the President. The Fellows Committee shall review all nominations for Fellow and Distinguished Member status, collect and consider such supporting materials as necessary, and recommend nominees for Fellow and Distinguished Member status.~~

~~4. Nomination and Awards Committee:~~

~~The Nomination and Awards Committee shall consist of the Immediate Past-President as Chairperson, the current President, and three other non-Executive Committee members appointed by the President.~~

~~a. The Nomination and Awards Committee shall nominate two persons for each office for which election is being held, taking care to ensure broad representation in the administration of the Society. In addition, any Member, Member-at-large, or Fellow of the Society who gains the support of 25 members of the Society on a petition for nomination shall be nominated for the office. Membership of the Society shall be reminded of this option in a timely manner, 60 days prior to the holding of elections. The Nomination and Awards Committee shall ascertain whether Members, Members-at-large, or Fellows so nominated meet requirements for office as specified in the By-Laws and are willing to serve if elected. The Nomination and Awards Committee shall also nominate, in consultation with the Publications and Communications Committee, candidates to assume editorial duties of Society publications as openings occur.~~

~~b. The Nomination and Awards Committee shall present nominations for any awards offered by the Society to the Executive Committee, which will select recipients of these awards by a majority vote.~~

~~5. Conference Advisory Committee:~~

~~The Conference Advisory Committee is responsible for helping plan and administer an annual conference. Committee membership consists of (but is not limited to) past and present conference co-chairs.~~

~~6. Student Committee:~~

~~a. The Student Committee shall work to further the participation of students in the activities of the Society, promote and support psycholegal research and practice efforts of students, enhance communication between students interested in the interface of psychology and law, and assist in the professional development of students in careers involving psychology and law.~~

~~b. Officers of the Student Committee of the Society shall be elected according to the provisions for such elections established in the Student By-Laws, such guidelines and any modifications thereto subject to the approval of the Executive Committee. The Chair of the Student Committee shall participate in the Executive Committee of the Society as an ex-officio, voting member.~~

~~c. The Student Committee shall be appropriated a budget to further its prescribed activities. The Student Committee shall prepare an annual budget for review, revision, and approval by the Executive Committee at its annual meeting. The Student Committee also shall submit, at the annual meeting, a formal written accounting of the past year's expenditures in light of the established budget for the previous year.~~

~~7. Publications and Communications Committee:~~

~~The Publications and Communications Committee should include: the editor of~~ *~~Law and Human Behavior~~* ~~(Chair), the editors of other journals published by the Society, the editor of the Society newsletter, the editor of the Society web page, and the editor of the Society book series. This committee shall: be responsible for publication of the Society's newsletter, journals, and book series; advise the Nominations and Awards Committee on candidates to assume editorial duties of Society publications as openings occur; oversee such journals, newsletters, books, book series, pamphlets, and other materials as will inform the psychological and legal communities and the public about research and practice in the area of law and psychology; and make recommendations to the Executive Committee to ensure that the membership receives all communication and information relevant to Society affairs to the maximum extent feasible.~~

~~8. Book Awards Committee:~~

~~The Book Awards Committee is responsible to consider, on an annual, rotating basis, either authored or edited books published during the preceding two years that have been nominated to receive the AP-LS Book Award. Nominations may be made by anyone, and self-nominations are encouraged. The award is given to the author(s) or editor(s) of a book that makes an outstanding contribution to the field of law and psychology (broadly defined). The winner of the award receives an award plaque and is invited to deliver an address at the AP-LS annual conference. Committee members review the nominations received and the books nominated, and determine the winner(s) of the award.~~

~~9. Continuing Education Committee:~~

~~The Continuing Education (CE) Committee is responsible for planning workshops that are the primary vehicle for the American Psychology-Law Society's vision of translation of knowledge into practice. Through CE workshops, AP-LS conference participants receive in-depth exposure to important developments and innovations in psychology-law and skills training that they can use in practice and/or can pass along to students and colleagues. The society's core values of knowledge and application based on methods of science, outstanding service to its members and society, and continual pursuit of excellence are the driving force behind the CE workshops on psychology-law presented to our members.~~

~~10. Corrections Committee:~~

~~The Corrections Committee is responsible for increasing the presence of correctional practice and research within the Society. To this end, the committee: (1) invites distinguished practitioners and researchers to deliver addresses on topical issues at the annual AP-LS conference, (2) co-sponsors an outstanding student research in corrections award with the AP-LS Student Committee, (3) sponsors practitioner-oriented panels for the APA conference, and (4) offers networking opportunities for researchers and practitioners who do work relevant to corrections.~~

~~11. Early Career Professionals Committee:~~

~~The Early Career Professionals (ECP) Committee is responsible for: (1) developing and maintaining programs that address needs typically encountered by ECPs; (2) working with other AP-LS committees in pursuing agendas of relevance to ECPs; and (3) acting as a liaison to the APA Committee on Early Career Psychologists. A primary responsibility of the AP-LS ECP Committee is to oversee the peer-reviewed ECP Grants-in-Aid program. The ECP Committee also hosts workshops or other skills-advancing events at the annual AP-LS conference, and facilitates social and networking events at the annual AP-LS and APA conferences.~~

~~12. Dissertation Awards Committee:~~

~~The Dissertation Award Committee is responsible for selecting each year’s top dissertations. Committee members review submitted dissertations and rate them based on four criteria: originality, quality, contribution, and presentation. At each annual conference, the first-, second- and third-place award winners are invited to present their research.~~

~~13. Finance Committee:~~

~~The Finance Committee is responsible for advising on both the long-term investments and the annual budget. The committee advises the EC on the recruitment and retention of an investment firm to handle APLS investments; monitors the performance of the investment firm; and serves as a liaison between the investment firm and the EC.~~

~~14. Governance Committee:~~

~~The Governance Committee is responsible for continually assessing organizational alignment and improve efficiency and effectiveness of the governance structure and operations. Its membership consists of one Member-at-Large tasked with Administration, Awards, and Communications, two additional full members of the society, and one student member.~~

~~15. Grants-in-Aid Committee:~~

~~The Grants in Aid Committee is responsible for encouraging research across a range of psycholegal research topics. The committee consists of psychological professionals across various backgrounds. Committee members are employed across both academic and non-academic settings in order to promote research in underdeveloped areas of basic and applied research.~~

~~16. Interdisciplinary Grants Committee:~~

~~The Interdisciplinary Grant Committee is responsible for providing seed money to fund research that connects psychology and law (taken together) with other disciplines that is likely to lead to larger funding opportunities. Committee membership varies depending on the expertise needed to evaluate the grants submitted.~~

~~17. Legal Scholars Committee:~~

~~The Legal Scholars Committee is responsible for promoting the recruitment and retention of legal scholars in the society, and including legal scholars in conference programs.~~

~~18. Minority Affairs Committee:~~

~~The Minority Affairs Committee is responsible for facilitating activities and developing opportunities within the Society that embrace, respect and value diversity. The committee is dedicated to the recruitment and retention of culturally and linguistically diverse students into psychology and law related doctoral programs, and faculty into psychology and law related academic and professional positions. The committee is comprised of individuals representing a diversity of backgrounds and expertise in the field (e.g., academicians, researchers, clinicians, practitioners, graduate and doctoral students).~~

~~19. Practice Committee:~~

~~The Practice Committee is responsible for providing guidance to the Executive Committee, editors, and committee chairs concerning broad issues about practice, such national and international trends affecting the psychology-law practice and the development and dissemination of information that is useful for psychology-law practitioners.~~

~~20. Professional Development of Women Committee:~~

~~The Professional Development of Women Committee is responsible for promoting the professional development of women, particularly during early to later career transitions. In keeping with the APA’s Committee on Women in Psychology, the committee intends to ensure that women in all their diversity achieve equality within the psychological community and in the larger society, nationally and globally in order that all human resources are fully actualized. By identifying and addressing potential obstacles to career advancement, the committee hopes to promote better representation of women at top levels of academic and professional rank (full professors; diplomates) and greater recognition of women's achievement in APLS and AAFP.~~

~~21. Research Committee:~~

~~The Research Committee is responsible for providing guidance to the Executive Committee, editors, and committee chairs concerning broad issues about research, such as the promotion of research funding for psychology-law issues, national and international research trends, ethics in research, evidence-based approaches to practice and policy, and mentoring in research.~~

~~22. Scientific Paper Review Committee:~~

~~The Scientific Paper Review Committee is responsible for overseeing the process by which scientific review papers (or white papers) are prepared, reviewed and approved. Only topics that are approved by the Executive Committee of AP-LS will be considered for a white paper. The committee chair is responsible for appointing the lead author, working with the lead author, and approving additional members of the writing group. The committee chair will ensure that the process involves extensive opportunities for wide input from AP-LS members, which will normally include postings of a draft for AP-LS member comments, presentation of the paper at an AP-LS annual conference meeting, and targeted reviews by experts solicited by the committee chair in consultation with the Executive Committee of AP-LS. The manuscript will be submitted to Law and Human Behavior for publication and requires approval of the Executive Committee of AP-LS before it becomes an official scientific review paper of AP-LS.~~

~~23. Social Media Committee:~~

~~The Social Media Committee is responsible for investigating the appropriateness of various social media outlets for an AP-LS presence, making recommendations to the Executive Committee for establishing appropriate presences, and launching and maintaining the social media outlets. The Social Media Committee also coordinates with the Student Committee.~~

~~24. Teaching, Training, and Careers:~~

~~The Teaching, Training and Careers Committee is responsible for helping further the careers of junior- and senior-level professionals in the field of psychology and law. The Committee focus is broad, targeting professionals at teaching institutions to those at research intensive universities and private companies to clinicians in forensic practice. The committee has developed several helpful guides for prospective and current students, and also promoted the teaching of psychology and law by sponsoring several annual awards, and by collecting and disseminating sample syllabi and other teaching materials.~~

~~25. Undergraduate Paper Award:~~

~~The Undergraduate Paper Award Committee is responsible for coordinating yearly recognition for high-quality mentored undergraduate research in psychology and the law. The committee is composed of faculty members from different areas of psychology and the law who advertise the award, review submissions, and make award decisions.~~

Article V: Activities

1. There shall be an annual Society conference at which scientific papers shall be presented and professional matters in the field of the Society's interest shall be discussed. In addition, the Society will prepare programming as Division 41 for the annual Association convention.

2. The Society shall publish a newsletter and maintain a web page for purposes of coordinating and disseminating news relevant to the membership of the Society.

a. As a part of its mandate, the newsletter or web page shall publish the minutes of each Executive Committee meeting, the annual budget for the Society, announcements of the petition process as outlined in Article IV, Section 4(a) of these By-Laws, and final nominations for Society offices.

b. The editors of the newsletter and web page shall be nominated by the Nominations and Awards Committee, in consultation with the Publications and Communications Committee, such appointment subject to the approval of the Executive Committee. The editors shall be appointed to three-year terms and shall serve as ex-officio, non-voting members of the Executive Committee. By mutual consent of the newsletter editor or web page editor and the Executive Committee, the appointments may be extended for one additional three-year term, for a maximum of six years.

3. The Society shall publish journals with the goal of disseminating results of research and scholarly writing in the area of psychology and law. The Editor of a Journal shall be nominated by the Nominations and Awards Committee, in consultation with the Publications and Communications Committee and the (Outgoing) Editor. The Nominations and Awards Committee shall provide a list of two or three eligible candidates to the Executive Committee for consideration. The appointment of an Incoming Editor is subject to the approval of the Executive Committee and shall be made at least 18 months prior to the end of an Editor’s term. Beginning in January of an (outgoing) Editor’s final year, the appointed candidate serves as an Incoming Editor for a one-year period. ~~An Incoming Editor may appoint Incoming Associate Editors.~~ An Incoming Editor receives all new submissions and is mentored by the Editor. Following the one-year term as an Incoming Editor, an Editor serves a six -year term. In the last of this six-year term, an Editor serves as a mentor to the new Incoming Editor.

An Editor assumes all Editor responsibilities during the six-year term. An Editor’s term is non-renewable but may be extended for up to two-years by majority vote of the Executive Committee. The extension should occur only under extenuating circumstances. An Editor may resign early through written notification to the President or may apply to the Executive Committee for a leave-of-absence. An Editor’s responsibilities include appointing the Associate Editors, Editorial Board, and Ad-Hoc Reviewers; soliciting manuscripts; managing the peer-review and publication processes; serving as a liaison with the publisher; reporting to the Executive Committee; representing the journal to all constituencies; and coordinating all other journal operations. An Editor takes a lead role in publication contract negotiations that occur during the Editor’s term (all contracts must be approved by the Executive Committee~~, however~~). An Editor manages the journal’s Editorial Budget and in so doing gives consideration to the needs of the Associate Editors and Incoming Editor. Editors shall serve as ex-officio, non-voting members of the Executive Committee. In the year in which there is both an Incoming and Outgoing Editor, the Outgoing Editor serves as the ex-officio, non-voting member of the Executive Committee.

4. The Society shall publish a book series with the goal of disseminating results of research and scholarly writing in the area of psychology and law. The editor of the book series shall be nominated by the Nominations and Awards Committee, in consultation with the Publications and Communications Committee, such appointment subject to the approval of the Executive Committee. The Editor shall be appointed for a five-year term and shall serve as a non-voting, ex-officio member of the Executive Committee. By mutual consent of the book series Editor and the Executive Committee, the appointment may be extended for an additional five-year term, for a maximum of ten years.

Article VI: Amendments

1. Amendments to these By-Laws may be proposed by a majority vote of the Executive Committee or by a majority vote of the membership present at any annual meeting. Ratification of the proposed amendment requires a two-thirds majority of those of the membership voting, or by a two-thirds vote of those members attending any annual meeting. In either case, notice of the vote on the proposed By-Law Amendment must be published and made widely available to the membership prior to when the vote on the proposed By-Law Amendment occurs.

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1. Such programs include or included the Diversity in Psychology and Law Research Award, the Diversity Travel Award, the Access Path to Psychology and Law Experience program, the Ambassadors program, and dedicated conference activities. [↑](#footnote-ref-1)